

# Eastside Christian Community Church Expense Report

TREASURE'S NOTE:
DATE PAID:
CHECK NO.:

DATE	PAYABLE TO	CODE	NATURE OF EXPENSES	AMOUNT	REMARKS
Total Amount:					

Please fill in completely and attach receipts  
\*Budget Item – CODE

Building (New construction)	B	Building Maintenance	BM
Book Store	BS	Conference / Retreat	C / R
Education	ED	Equipment	E
Fellowship	F	Library	L
Miscellaneous	Misc	Mission	M
Multimedia	MM	Supply	S
Utility	U	Worship	W

Prepared By: \_\_\_\_\_

Date: \_\_\_\_\_

Committee Chair: \_\_\_\_\_

Print Name: \_\_\_\_\_